



What is the best volunteer fit for you?

As you think about how you would like to be involved with Make-A-Wish® Utah, this worksheet can help you explore and understand the skills, talents, abilities, and time commitment required with each volunteer position. To assess the best fit, circle the most appropriate number that describes your mastery of each skill, talent, ability, and time commitment associated with each volunteer position. Total each position area as you complete the section and apply your score to key at the end of this form.

The Scale

Skills, Talents, & Abilities: 5= excellent; 4= good, 3= average, 2= below average, 1= poor

Time Commitment: 5= always; 4= sometimes; 3=occasionally; 2= maybe; 1= never

Wish Ambassador: Represents Make-A-Wish Utah at community, school, business, or civic events.

| Skills, Talents & Abilities | | | | | |
|---|---|---|---|---|---|
| Confident in speaking to various groups, big and small | 1 | 2 | 3 | 4 | 5 |
| Good at remembering details, facts and figures | 1 | 2 | 3 | 4 | 5 |
| Outgoing and not afraid to approach people | 1 | 2 | 3 | 4 | 5 |
| Motivated by inviting other to <i>share the power of a wish</i> ® | 1 | 2 | 3 | 4 | 5 |
| Able work with a variety of people | 1 | 2 | 3 | 4 | 5 |
| Ability to engage others in conversation | 1 | 2 | 3 | 4 | 5 |
| Flexibility to respond to requests at short notice | 1 | 2 | 3 | 4 | 5 |
| Inspiring story teller | 1 | 2 | 3 | 4 | 5 |
| Time Commitment | | | | | |
| Flexible daytime, evenings and/or weekends based on presentation demands | 1 | 2 | 3 | 4 | 5 |
| Willingness to travel to presentations where the travel may be longer than the presentation itself | 1 | 2 | 3 | 4 | 5 |
| Typical presentation is 15-30 minutes but some may exceed one hour. | 1 | 2 | 3 | 4 | 5 |
| Booth shifts typically 2-3 hours | 1 | 2 | 3 | 4 | 5 |
| Able to notify the Volunteer Coordinator 72 hours prior to presentation if unable to fulfill assignment | 1 | 2 | 3 | 4 | 5 |
| Totals | | | | | |
| SECTION TOTAL | | | | | |

Wish Apprentice: Works with wish granting team to help fulfill specific assignments relating to a child's wish. (Youth volunteers between the ages of 16 and 20)

| Skills, Talents & Abilities | | | | | |
|---|---|---|---|---|---|
| Confident with your ability to ask for in-kind (donated) goods & services | 1 | 2 | 3 | 4 | 5 |
| Good with details and organizing | 1 | 2 | 3 | 4 | 5 |
| Able to work with a variety of different people | 1 | 2 | 3 | 4 | 5 |
| Great follow through on assigned tasks | 1 | 2 | 3 | 4 | 5 |
| Quick response to calls from team leaders | 1 | 2 | 3 | 4 | 5 |
| Work independently, but also able to accept guidance/ feedback from staff | 1 | 2 | 3 | 4 | 5 |
| Creativity and good at developing ideas | 1 | 2 | 3 | 4 | 5 |
| Highly motivated by what is best for our wish kids and families | 1 | 2 | 3 | 4 | 5 |
| Self starter | 1 | 2 | 3 | 4 | 5 |
| Open mindedness – family situations/composition | 1 | 2 | 3 | 4 | 5 |
| Time Commitment | | | | | |
| Available when needed during a wish | 1 | 2 | 3 | 4 | 5 |
| Available to make and receive phone calls | 1 | 2 | 3 | 4 | 5 |
| Read and respond to e-mails on a timely basis | 1 | 2 | 3 | 4 | 5 |
| May have sporadic time requirements based on wish | 1 | 2 | 3 | 4 | 5 |
| Evenings and/or weekends based on wish | 1 | 2 | 3 | 4 | 5 |
| Totals | | | | | |
| SECTION TOTAL | | | | | |

Wish Assistant: Joins our office staff team to help answer the telephone, help with office projects, and greet guests.

| Skills, Talents & Abilities | | | | | |
|--|---|---|---|---|---|
| Computer skills (database experience, and all Microsoft programs) | 1 | 2 | 3 | 4 | 5 |
| Good with details and organizing | 1 | 2 | 3 | 4 | 5 |
| Enjoy working with a team (Make-A-Wish staff) | 1 | 2 | 3 | 4 | 5 |
| Flexible regarding your work environment | 1 | 2 | 3 | 4 | 5 |
| Content to take on mundane tasks | 1 | 2 | 3 | 4 | 5 |
| Happy to deal with down time | 1 | 2 | 3 | 4 | 5 |
| Work independently, but also able to accept guidance/feedback from staff | 1 | 2 | 3 | 4 | 5 |
| Time Commitment | | | | | |
| Able to volunteer on a regularly scheduled basis | 1 | 2 | 3 | 4 | 5 |
| Able to volunteer during regular business hours (Monday through Friday – 9:00 to 5:00) | 1 | 2 | 3 | 4 | 5 |
| Able to volunteer for three hour time blocks at a time | 1 | 2 | 3 | 4 | 5 |
| Able to notify the Volunteer Coordinator within 48 hours if not able to fulfill your shift | 1 | 2 | 3 | 4 | 5 |
| Totals | | | | | |
| SECTION TOTAL | | | | | |

Wish Granter: Works directly with children to discover and fulfill wishes. (Must be at least 21 years old.)

| Skills, Talents & Abilities | | | | | |
|---|---|---|---|---|---|
| Confident with your ability to ask for in-kind (donated) goods & services | 1 | 2 | 3 | 4 | 5 |
| Able to travel outside of your metropolitan area | 1 | 2 | 3 | 4 | 5 |
| Good with details and organizing | 1 | 2 | 3 | 4 | 5 |
| Able to work with a variety of different people | 1 | 2 | 3 | 4 | 5 |
| Work independently, but also able to accept guidance/ feedback from staff | 1 | 2 | 3 | 4 | 5 |
| Creativity and good at developing ideas | 1 | 2 | 3 | 4 | 5 |
| Motivated by what is best for our wish kids and families | 1 | 2 | 3 | 4 | 5 |
| Do “what ever it takes” to complete a wish – (help set up a computer, build a play system, etc.) | 1 | 2 | 3 | 4 | 5 |
| Good at tracking down resources and researching options for vendors | 1 | 2 | 3 | 4 | 5 |
| Open mindedness – family situations/composition | 1 | 2 | 3 | 4 | 5 |
| Time Commitment | | | | | |
| Available when needed during a wish – it may take three months or up to a year | 1 | 2 | 3 | 4 | 5 |
| Available to make and receive phone calls | 1 | 2 | 3 | 4 | 5 |
| Read and respond to e-mails on a timely basis | 1 | 2 | 3 | 4 | 5 |
| May have sporadic time requirements based on wish | 1 | 2 | 3 | 4 | 5 |
| Concentrated periods (several hours a day for a few days in a row) of time at the beginning and end of a wish | 1 | 2 | 3 | 4 | 5 |
| Phone calls & errands during the weekday | 1 | 2 | 3 | 4 | 5 |
| Evenings and/or weekends based on wish | 1 | 2 | 3 | 4 | 5 |
| No major changes going on in your personal/professional life | 1 | 2 | 3 | 4 | 5 |
| Totals | | | | | |
| SECTION TOTAL | | | | | |

Wish Magician: Supports the granting of wishes through planning and/or staffing fund-raising events and family activities.

| Skills, Talents & Abilities | | | | | |
|--|---|---|---|---|---|
| Self starter | 1 | 2 | 3 | 4 | 5 |
| Work independently, but also able to accept guidance/feedback from staff | 1 | 2 | 3 | 4 | 5 |
| Work well as part of a team (volunteers & staff) | 1 | 2 | 3 | 4 | 5 |
| Outgoing and not afraid to approach people | 1 | 2 | 3 | 4 | 5 |
| Prefer to be emotionally removed from the wish granting process | 1 | 2 | 3 | 4 | 5 |
| Time Commitment | | | | | |
| Able to volunteer for a limited set number of hours | 1 | 2 | 3 | 4 | 5 |
| Shifts typically not longer than three to four hours for a given event | 1 | 2 | 3 | 4 | 5 |
| Flexible daytime, evenings and/or weekends based on event | 1 | 2 | 3 | 4 | 5 |
| Timeframe is scheduled well in advance | 1 | 2 | 3 | 4 | 5 |
| Random time shifts based on event | 1 | 2 | 3 | 4 | 5 |
| Able to notify the Volunteer Coordinator within 24 hours if not available for your shift | 1 | 2 | 3 | 4 | 5 |
| Totals | | | | | |
| SECTION TOTAL | | | | | |

After you have reviewed and scored each section, compare your section scores with the ranges below. If you find that you fall out of the ideal range for each volunteer position, please contact the Volunteer Coordinator at (801)262-9474 to discuss other ways to get involved with Make-A-Wish Utah.

Wish Ambassador

MY SCORE: _____

If you scored between 50-65, this could possibly be a good match for you. If you scored anything lower than 50, you may want to seriously consider another volunteer assignment.

Wish Apprentice

MY SCORE: _____

If you scored between 60-75, this could possibly be a good match for you. If you scored anything lower than 60, you may want to seriously consider another volunteer assignment.

Wish Assistant

MY SCORE: _____

If you scored between 35-55, this could possibly be a good match for you. If you scored anything lower than 35, you may want to seriously consider another volunteer assignment.

Wish Granter

MY SCORE: _____

If you scored between 70-90, this could possibly be a good match for you. If you scored anything lower than 70, you may want to seriously consider another volunteer assignment.

Wish Magician

MY SCORE: _____

If you scored between 35-55, this could possibly be a good match for you. If you scored anything lower than 35, you may want to seriously consider another volunteer assignment.

Applicant Name: _____

Date: _____